



**MAHATMA GANDHI UNIVERSITY
NALGONDA**

website:-mguniversity.ac.in

No. 02/MGU/NLG/2021-22

Date:15.09.2021

e-PROCUREMENT TENDER NOTICE

For Procurement of Computers, Printers, Photocopying machine, Scanner etc.,

Important Dates

Date of release of Tender through e-procurement	: 16.09.2021
Last date & time for submission of bid	: 06.10.2021 at 4:30 pm
Date & time for opening of technical bid	: 07.10.2021 at 10:30 am
Date & time for opening of financial bid	: 07.10.2021 at 1.30 pm

Online tenders are invited under Two-Bid system through e-Procurement Process from the reputed registered manufacturers or their authorized dealers/agencies or reputed suppliers having capacity for supply of Laptop, Computers, Printers, Photocopying machine, Scanner, UPS & Science Equipment etc at Mahatma Gandhi University, Nalgonda as per the technical specifications & required quantity (as mentioned in Annexure-I), and as per Terms & Conditions of the Contract through e-tendering procurement process.

**Sd/-
REGISTRAR**

e-PROCUREMENT TENDER NOTICE

No. 02/MGU/NLG/2020-21

Date:15.09.2021

ANNEXURE-I

Sl. No.	Particulars	Required Qty
1	Computers	5
	Intel Core i5-10210U (10 th Generation), 8GB RAM DDR4, 1TB HDD, Win10 Pro, 21.5" LED Display (FHD), Key Board, Mouse, Bluetooth 5, Wi-fy, Windows 10 Professional, 3 years Onsite Warranty. Make: HP	
2	LAPTOP	1
	<u>HP SLIM 14-ER0503TU:</u> CPU : Intel CORE i5-10 TH GEN RAM : 8GB DDR4 HDD : 512GB SSD SCREEN : 15" Full HD GRAPHICS: ONBOARD INTEL GRAPHICS KEYBOARD: BACKLIT KEYBOARD SOFTWARE: PRELOADED WIN 10 HOME BASIC & MS OFFICE HOME & STUDENT BUILT IN 4G SUPPORT Make : HP	
3	Printers	
	HP LaserJet M1005 Multifunction Printer	5
4	UPS	
	<u>20 KVA ONLINE UPS:</u> Rating in KVA : 20.0 KVA Technology : IGBT-PWM with inbuilt isolation transformer Input Power : Three phase 300 V - 450V sinewave,50Hz Output Power : Single phase 230V +/-1% sinewave 50 Hz Backup time (Minutes): 60 Minimum VAH : 32000 VAH Warranty for UPS (Years): 2 Years	1

<p>Battery Rack : with Battery rack</p> <p>Warranty for battery : 2 Years</p> <p>Type of Battery : Lead Acid Batteries (with tubular positive plates) in monobloc container conforming to IS:13369:1992 latest</p> <p>20% Overload limit : for minimum 10 minutes</p> <p>Overall Efficiency (%): >/=90%</p>	
<p><u>10 KVA ONLINE UPS:</u></p>	
<p>Rating in KVA : 10.0 KVA</p> <p>Technology : IGBT-PWM with inbuilt isolation transformer</p> <p>Input Power : Three phase 300 V - 450V sinewave,50Hz</p> <p>Output Power : Single phase 230V +/-1% sinewave 50 Hz</p> <p>Backup time (Minutes): 60 minutes</p> <p>Minimum VAH : 16000 VAH</p> <p>Warranty for UPS (Years): 2 Years</p> <p>Battery Rack : with Battery rack</p> <p>Warranty for battery : 2 Years</p> <p>Type of Battery : Lead Acid Batteries (with tubular positive plates) in monobloc Container conforming to IS:13369:1992 latest</p> <p>20% Overload limit : for minimum 10 minutes</p> <p>Overall Efficiency (%): >/=90%</p>	1
<p><u>5 KVA ONLINE UPS:</u></p>	
<p>Rating in KVA : 5.0 KVA</p> <p>Technology : IGBT-PWM with inbuilt isolation transformer</p> <p>Input Power : Single phase 160V - 260V sinewave,50Hz</p> <p>Output power : Single phase 230V +/-1% sinewave 50 Hz</p> <p>Backup time (Minutes): 60 minutes</p> <p>Minimum VAH : 8000 VAH</p>	1

Warranty for UPS (Years): 3 Years Battery Rack : with Battery rack Warranty for battery : 2 Years Type of Battery : SMF-VRLA conforming to JISC:8702(Pt.I,II&III) 20% Overload limit : for minimum 5 minutes Overall Efficiency (%): >/=90%	
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Sl. No.	Particulars	Required Qty
5	<u>Photocopying machine</u>	1
	Print Technology	Laser
	Type of Machine	Multifunction Machine
	Type of Printing	Mono
	Cartridge Technology	Separate Drum and Toner (Dual Component)
	Developer Unit	Yes
	Platen/Flatbed Size	A3
	Paper Size (Original/Image)	A3/A3
	RAM size (MB)	320
	Minimum Speed per Minute as per ISO/ IEC 24734 in A4 Size-Mono	31
	Minimum Speed per Minute as per ISO /IEC 24734 in A3 Size-Mono	17
	Scanning Feature Availability	Yes
	Duplexing Feature Availability	Yes
	Networking Feature Availability	Yes
	If yes, Type of Network Interface	Ethernet 10/100
	Wi-Fi Availability	Yes
	If yes,Wi-Fi Type	Wi fi 802.11 b/g/n
	Original Document Feeder Type	DADF/RADF
	Feeder Capacity (Number)	100

	Number of Main Paper Tray	4	
	Each Main Paper Tray Capacity (Number)	500	
	Bypass Facility	Yes	
	If Yes, Bypass Tray Capacity	100	
	Yield of the cartridge supplied with Machine as per ISO/IEC: 19752/2004(E) for Black (Number of prints)	23000	
	Life of Drum - Black (Number of Prints)	200000	
	Duty Cycle (No of Prints/month)	75000	

Sl. No.	Particulars		Required Qty
6	<u>FUJITSU MAKE fi-7180 & fi-7180(A4) SCANNER</u>		1
	Scanning Technology	CCD	
	Scanner Type	Sheet Fed	
	Document Size	Legal	
	Optical Resolution (Dpi)	600	
	Maximum Resolution (Dpi)	1200	
	Monochrome Scan Speed	80ppm/160ipm	
	Colour Scan Speed	80ppm/160ipm	
	Colour Depth (Bits)	24	
	Paper Weight Handling Capacity (GSM)	413	
	Scanning Feature	Duplex	
	Paper Path	Straight	
	Multi Fed Detection Feature	Yes	

Automatic Document Feeder (ADF)	Available	
ADF Tray Capacity (Number of sheets)	100	
USB interface	3.0	
OS Compatibility	Win10,8.1,7, Linux,ubuntu	
Daily Duty Cycle (Number of Pages)	11000	
Scan File Formats	PDF, TIFF, JPEG etc	

Sl. No.	Particulars	Required Qty
7.	<p><u>HP Color LaserJet Managed MFP E78228dn Printer:</u></p> <p>Model : HP Color LaserJet Managed MFP E78228dn.</p> <p>Product number : 8GS50A (Base) + 8GS15A (Speed license) or 8GS37A (Bundle)</p> <p>Functions : Print, copy, scan.</p> <p>Control panel : 9.0-in (22.8 cm) functional touch screen with 8.0-in (20.3 cm) Color Graphics Display (CGD) with touch screen; tilting (adjustable angle) Display; illuminated Home button (for quick return to the Home menu); USB High-speed 2.0 port; Hardware Integration Pocket.</p> <p>Print technology : Laser.</p> <p>Print speed : Black (A4, normal) Up to 28 ppm; Colour (A4, normal): Up to 28 ppm; Black (A4, duplex): Up to 20 ipm; Colour (A4, duplex): Up to 21 ppm; Black (A3, normal): Up to 15 ppm; Colour (A3, normal): Up to 15 ppm;</p> <p>First page out : Black (A4, ready): As fast as 8.9 sec; Colour (A4, ready): As fast as 11.0 sec; Black (A4, sleep): As fast as 25 sec; Colour (A4, sleep): As fast as 25 sec;</p> <p>Print resolution : Black (best): Up to 1200 x 1200 dpi reduced speed; Colour (best): Up to 1200 x 1200 dpi reduced speed; Technology: Normal (600 x 600 4 bit); Best (1200 x 1200 1 bit);</p>	1

	<p>Monthly duty cycle : Up to 80,000 pages A4; Recommended monthly page volume: Up to 20,000 Copy speed: Colour (A4): Up to 28 cpm</p> <p>Copier specifications : Two-sided copying; scalability; image adjustments (darkness, contrast, background cleanup, sharpness); optimized text/picture (text, mixed, printed picture, photograph); N-Up; N or Z-ordering; content orientation; collation; ID scan; job build; job storage; watermark; stamps; book mode scans; erase edges; automatically detect color/monochrome; image preview; Maximum number of copies: Up to 9999 copies; Reduce/Enlarge: 25 to 400%;</p> <p>Scan speed Normal (A4) : Up to 46 ipm; Duplex (A4): Up to 19 ipm.</p> <p>Scan file format Digital Send: PDF, Hi-Compression PDF, JPEG, TIFF, MTIFF, XPS, PDF/A; Scan to easy access USB: PDF, JPEG, TIFF, MTIFF, XPS, PDF/A; Print from easy access USB: PDF, PS, Print. Ready files (.prn, .pcl, .cht)</p> <p>Scanner type : Flatbed, ADF; Scan technology: Platen Scanner (CCD); Scan input modes: Front panel applications: Copy; E-mail; Fax; Save to Network Folder; Save to USB; Save to Device Memory; Open Extensibility Platform (OXF) applications; Twain version: Version 2.1; Duplex ADF scanning: Yes; Scan size maximum (flatbed): 297 x 432 mm; Optical scan resolution: UP to 600 x 600 dpi.</p> <p>Connectivity : Standard 2 Hi-Speed USB 2.0 Host; 1 Hi-Speed USB 2.0 Device; 1 Gigabit Ethernet 10 / 100 / 1000 T network; 1 Hardware Integration Pocket.</p> <p>Starter cartridges : With starter cartridges</p> <p>Stand/Trolley : with Stand</p> <p>Warranty : 1 Year onsite warranty.</p>	
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Sl. No.	Particulars	Required Qty
7	<p>UV Spectrophotometer</p> <p>Optics Double beam, Czerny Turner monochromator (Grating should be 1200 lines/mm or better Source Xenon flash lamp (80 Hz) with typical lifetime of 7-10 years. Detector 2 silicon diode detectors for simultaneous sample beam and reference beam measurements Measurable range 190-1100 nm Spectral bandwidth Up to 2 nm Stray Light $\leq 0.05\%T$ or better Photometric Linear Range 4 Abs or better Wavelength Accuracy ± 0.5 nm or better Wavelength reproducibility: ± 0.1nm or better Photometric Accuracy ± 0.001 Abs or better Baseline Flatness ± 0.001 Abs or better throughout UV-Vis range Photometric Stability.</p>	1
8	<p>Fumming Hoods</p> <p>External Dimensions (W x D x H) ft 6 x 3 x 7 or more (for 6 ft fume hoods) 8x3x7 or more (for 8 ft fume hoods). Material of construction (Exterior and Interior) Chemical resistant, heat resistant and fire retardant epoxy resin coated durable steel fabrication.</p>	3



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INFORMATION SUPPORTING FOR CAPACITY / CREDIBILITY

1. The bidder should have Digital Signature so as to enable him to submit his/her bids online through e-tendering.
2. The bidder should be the manufacturer or authorized dealer of any manufacturer. He is required to furnish Performance Certificate for last three years showing turnover of the category of the items for which bid is submitted.
3. The bidder has to produce the proof of supplying the similar items for preceding 3 years to the Technical/Teaching/Research Institution of well-known high standard reputed Institutions and other Laboratories etc.
4. The bidder must furnish details of their 05-10 customers reputed institutions with full address, telephone number etc.
5. The bidder must furnish details of some relevant equipment supplies made, such as name of the equipment, order number, cost and date of supply etc. during the last financial year.
6. If the bidder is manufacturer, he/she must furnish details of its organization, stating the number of personnel employed, manufacturing facilities, post sales service facilities and quality control systems etc.
7. If the bidder is an authorized dealer, he/she must furnish details of its organization, stating the number of personnel employed, tie-ups for post sales service facilities.
8. All the quoted items/equipment's should be of standard make.
9. Participating bidder shall pay fee @ i.e 0.03% of ECV +14 % of GST towards transaction fee on e-procurement at the time of bid submission in favour of TSTS, Hyderabad by way of Electronic payment Gateway. The transaction fee is not refundable.

REGISTRAR
Mahatma Gandhi University,
Nalgonda



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GUIDELINES/PROCEDURE TO BE FOLLOWED IN E- PROCUREMENT

1. Tender Processing Fee:- Payment of Rs.5000/- (Rupees Five thousand only) in the form of Demand Draft on any Nationalized Bank drawn in favour of the Registrar, Mahatma Gandhi University, Nalgonda payable at Nalgonda and handed over it on or before closing date of technical bid in the office of the Registrar, Mahatma Gandhi University, Nalgonda,
2. Tender fee once paid is neither refundable, transferable nor adjustable for other tenders.
3. Submission of Bids:- The bidders desirous to participate in 'e'-procurement shall submit their price bids in the standard formats prescribed in the Tender documents , displayed at tender.telangana.gov.in The bidder should upload the scanned copies of all the relevant certificates, documents etc. at tender.telangana.gov.in in support of their price bids. The bidder shall sign on all the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.
4. Payment of Bid Security (Earnest Money Deposit): - The EMD has to be paid on 2.5% of the total bid cost shown in the tender document. The EMD shall be paid in online mode to Registrar, Fund Account, SBI Anneparthi, Nalgonda District.
5. Price Bid Opening:- The Price Bids will be opened online by the concerned officer /officers on the specified date & time and the result will be displayed on the [tender. Telangana.gov.in](http://tender.Telangana.gov.in) which can be seen by all the bidders who participated in the tenders. If any of the date earmarked for opening of technical or financial bids happens to be holiday, the bids will be opened on the very next working day.
6. Processing Of Tenders:- The concerned officer/officers will evaluate and process the tenders as done in the conventional tenders and the documents will be communicated to the bidder online.
7. Rules for Financial participation of E-Procurement:- The e-procurement system would be applicable for purchase of goods and execution of work as prescribed in General Financial Rules.
8. Clarification/Assistance: -For any query/clarification in respect of Technical aspect of e-procurement contact email: registrar_mgu@yahoo.com
For Technical support: Mr.D.Srinivas Reddy, 9985991248
Site related support : Upadhi Technical services : 040-39999703/04

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TERMS AND CONDITIONS

1. Procedure for submission of bids: -
 - (i) The bidders desire to participate in “e- procurement shall submit their Technical and Price bids in the standard formats prescribed in the Tender documents, displayed at tender.telangana.gov.in. The bidder should upload the scanned copies of all relevant certificates, documents etc. in the tender.telangana.gov.in support of their price bids. The bidder shall sign on all the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity.
 - (ii) Tender shall be uploaded as per guidelines indicated for e-procurement solution.
 - (iii) The prices must be quoted in Indian Rupee only and it must be inclusive of all type of taxes etc.

2. Technical Specifications / Terms & Conditions: -
 - (i) The detail technical specifications, quantity required for items covered under each category are mentioned in Annexure-I .
 - (ii) The specification issued with this form of tender should not be altered by the Suppliers.
 - (iii) The specification of the item quoted by the firm should be in confirming with to the University specifications. Confirmation, in this respect should be specifically mentioned in the tender. Where the tenderer feels that the specification of the item not fully given or differ, from the specification of the item mentioned by the University, the exact specification of such item should be attached with the tender indicating the item quoted. The bidder should not mention best quality/good quality/superior quality etc. but give make and brand of the item quoted.
 - (iv) The Firm is required to attach the University specifications with catalogues & Design leaflets/literature for each item. Details features, for compliance of specification should be provided on specification sheet & appropriate reference i.e. page no. & para of literature, leaflet where the relevant information CAN BE checked, should be indicated.

3. Cost of Bidding:-
- (i) The bidder shall bear all the costs associated with the preparation and submission of its bids through e-tendering system. The Purchaser will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
 - (ii) The bidder is expected to examine all instructions, forms terms & conditions in the Bid documents, failure to furnish all information required by the bid documents or submission of bid not substantially responsive to the documents in every respect will be at the bidder risk and may result in the rejection of their Bid.
4. Bid Validity: -
- Both technical and financial bids shall remain valid for a period of six months from the date of order for supply & installation of equipment.
5. Quotation: -
- (i) The quoted price should be mentioned inclusive of all taxes such as customs duty etc , but GST should be mentioned separately as given in the Price Bid format. The aggregate price quoted along with all taxes should not exceed the M.R.P. of the items.
 - (ii) Revisions of rates are not allowed after the opening of tenders and the same rates are valid for a period of six months only.
 - (iii) In case tenderer not able quote for one or more of the items invited for in the tender the word “NOT QUOTED” (in the rate column) should be indicated.
6. Earnest Money Deposit (EMD): -
- 2.5% of the value of the each product will be taken as EMD paid in online mode to Registrar, Mahatma Gandhi University, Nalgonda in any Nationalized Bank.
7. Delivery Period and its extension: -
- (i) The minimum delivery period should be clearly mentioned against each item, incase, the items are not readily available; ex-stock offer will be preferred.
 - (ii) The supplies shall have to be made within the mentioned in the mentioned days from the date of purchase order issued. However, in exceptional circumstance and, on written request, from the supplier/ tenderer, extension of date for supply of the material may be considered. Extension in supply period is at the sole discretion of the competent authority. If the supplier fails to deliver any or all of the goods or to perform the services within delivery period including extension, if any, the purchaser shall without prejudice to its other remedies under the contract, as a liquidated damages @ 1% per week on undelivered items. Once the maximum deduction of 9% is reached, the purchaser will terminate the contract and forfeit the performance security for undelivered goods.

- (iii) In exceptional circumstances, the purchaser may solicit the bidder's consent for an extension of the period of validity of 60 days. The request and the response thereto shall be made in writing. The validity of Performance Security provided shall also be suitably extended.
- (iv) If the Contractor / Supplier fails to deliver/install the stores or any installment thereof within the period fixed for such delivery or at any time repudiates the contract before the expiry of such period, Registrar, Mahatma Gandhi University, Nalgonda -508254 may without prejudice to the right of the purchaser may recover damages for breach of the contract.
8. Insurance of Consignment: -
Consignment will be insured at the cost of Tenderer/Supplier till satisfactory supply and installation of the equipment and not at the cost of Institute.
9. Submission of On-line Bid: -
The Tenderers are required to upload the scanned copies of the following information/documents along with technical/ financial bids at tender.telangana.gov.in
- a. Copy of GST Registration Number.
 - b. Copy of Challan submitting of last three (2018-19, 2019-20 and 2020-21) GST/ Annual Sales Tax Return, duly signed and stamped by Trade & Taxes Department of the concerned State.
 - c. Copy of PAN card.
 - d. Copy of annual financial turnover (Trading A/c and Balance Sheet) for the last three years (2018-19, 2019-20 & 2020-21), duly audited by C.A.)
 - e. Copy of EMD submitted.
 - f. Annexure –I-A duly filled in and signed by the Tenderer.
 - g. Product Catalogue of respective items quoted, having items model number, its specifications, complete address of manufacturer etc.
 - h. Specification Comparison Statement (tabular comparison) of required specification and offered specifications.
 - i. Copy of authorization certificate issued by manufacturer of respective item, in case bidder is an authorized dealer.
 - j. Proof of at least 03 supply orders of similar material.
10. Opening of Technical Bid:-
- (i) The technical & financial bids of only those bidders will be opened who fulfill the eligibility criteria required and whose documents are found in order, on the date and time earmarked for opening of technical & financial bids.
 - (ii) If any of the date earmarked for opening of technical & financial bids happens to be holiday, the bids will be opened on the very next working day.
 - (iii) The bidder's representative, who are present shall have to sign on the minutes of bid opening document for evidencing their attendance.
 - (iv) The rates of items found, as per specification of Tender Document of the respective firm will be announced.

11. Bid Rejection:-

- (i) The bid will be rejected out rightly in case of non-uploading the scanned copies of any of the following documents at tender.telangana.gov.in
- a. Copy of SGST, CGST and IGST Registration Number.
 - b. Copy of Challan submitting of last three (2018-19, 2019-20 and 2020-21) GST / Annual Sales Tax Return, duly signed and stamped by Trade & Taxes Department of the concerned State.
 - c. Copy of PAN card.
 - d. Copy of annual financial turnover (Trading A/c and Balance Sheet) for the last three years (2018-19,2019-20 and 2020-21), duly audited by C.A.)
 - e. Copy of EMD submitted.
 - f. Annexure 1-A duly filled in and signed by the Tenderer.
 - g. Product Catalogue of respective items quoted, having items model number, its specifications, complete address of manufacturer etc..
 - h. Copy of authorization certificate issued by manufacturer of respective item, in case bidder is an authorized dealer.
 - i. Proof of at least 03 supply orders of similar material .
 - j. Specification Comparison Statement (tabular comparison) of required specification and offered specifications.
- (ii) The bids will also be rejected out rightly under any one or more of the following cases: -
- a. Non-submission of original processing fee to the undersigned, before the date of closing of bids.
 - b. Not meeting the technical specifications.
 - c. If the bidder is not found eligible as per requisite criteria.
 - d. If the column found blank and quoted rates are not as per criteria.
 - e. If the Technical and/or Financial Bid is not signed and stamped by the bidder.
 - f. If the prices are quoted other than in Indian Rupee.
 - g. If the bidder found indulging in malpractice of pooling of bid.
 - h. If the bidder provides Conditional/Incomplete quotation.
 - i. Non-production of items for demonstration, if desired.
 - j. Non-production of original documents for verification.
 - k. Non-submission of information in support of Capacity/Credibility of the organization.
 - l. Submission of any wrong information.
- (iii) The Competent Authority reserves the right to reject any or all the tenders without assigning any reason, at any stage, and his decision will be final.

13. Evaluation and Comparison of Bids: -

- (i) The purchaser's price evaluation of the bid will be as below: -
- Unit rate of item inclusive of Excise Duty / CST / any other tax (including GST), if any.
- (ii) The bidder should quote all the rate on the basis of the delivery at the purchaser site.

No extra transportation charges, delivery charges, installation charges will be paid or considered.

- (iii) The purchaser will evaluate and compare the total bid price for each item, which have been determined to be substantially responsive as per the qualified criteria of bidder.
 - (iv) The Competent Authority of the College does not bind himself/ herself to accept the lowest or any tender.
 - (v) If the bidder has quoted longer delivery period than the stipulated as above in item No. '7', an amount of 1% of the quoted price shall be added per week for the period beyond the stipulated period in the quoted price for the purpose of financial evaluation of tender.
14. Notification of Contract and Placement of Supply Order:-
- (i) Prior to the expiration of the period of bids validity, the purchaser will notify the successful bidders in writing that their bid has been accepted.
 - (ii) The notification of award will constitute the formation of the contract.
 - (iii) Upon the successful bidder's furnishing of Performance Security, the purchaser will promptly notify each unsuccessful bidder and will discharge its EMD.
15. Inspection: -
- (i) The inspection of the goods shall be carried out to check whether the goods are in conformity with the technical specifications attached to the contract.
 - (ii) The final inspection of the goods ordered shall be carried out by the technical expert committee duly constituted by the University.
 - (iii) If the firm fails to supply items as per specifications mentioned in the contract within stipulated time, its performance security will be forfeited.
16. Change in quantity of equipment: -
- The purchaser reserve the right at the time of award of contract to increase or decrease the quantity of goods specified in the schedule of requirement without any change in price or other terms and conditions.
17. Payment: -
- The payment will be made within 60 days after the successful demonstration/ installation of the equipment. Rejected items/goods should be removed within 30 days after which no responsibility will be lies with the University .
18. Forfeiture of Bid Security: -
- (i) The bid security will be forfeited, if the bidder withdraws its bid during the period of bid validity.
 - (ii) In the case of successful bidder, if the bidder fails to sign the contract or fails to submit the performance security, the bid security will be forfeited.

- (ii) “Force Majeure” means an event beyond the control of the supplier and not involving the supplier’s fault or negligence and not foreseeable. Such an event may include but are not restricted to, acts of the purchaser, either in its sovereign or contractual capacity, wars or revolution, fire, floods, epidemics, quarantine restrictions and freight embargoes.
- (iii) If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligation under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

19. Resolution of Dispute:-

- (i) The purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation on any disagreement or dispute arising between them under or in connection with the contract.
- (ii) Any dispute is subject to the jurisdiction of the Nalgonda, Telangana State Courts only.

Note: Bidder should note that, the documents submitted online shall be considered only for bidding. The University shall have the right to demand the copy/ photocopy of any document which is submitted online through e-procurement website and the photocopy of any document which is not legible or readable. If any contractor fails to provide the requisite information/document within 03 (three) days, the University reserves the right to disqualify the bid.

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(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

TENDER I.D. NUMBER : _____

1. File Reference Number : _____
2. Name & Address of the Firm : _____

3. Telephone Numbers : Office : _____ Residence _____
Mobile No. _____
4. Name(s) of the Partner : (1) _____
(2) _____
5. Whether Manufacturer or Authorized Dealer in r/o quoted item/s : _____
6. GST Registration No. : _____
7. PAN Card No. : _____
8. Name of items for which quoted : _____

9. Details of EMD Submitted : Amount _____ Dated _____
(DD/Pay Order/FDR) No. _____ Bank _____

10. Whether agree for demonstration at : College Premises / Manufacturer Site /
Site where item already installed

I / we undertake to abide the terms and conditions provided with the tender documents.

Dated: _____

Name in BLOCK Letters: _____

(Signature of Tenderer)

Stamp of the firm

(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

TENDER I.D : _____

TENDER FORM

The Registrar
Mahatma Gandhi University
Nalgonda.

Sir,

We, the undersigned (herein after called as Contractor/Vendors/Suppliers) hereby offer to execute supply of items as per specification against which we have quoted over rates and for which this tender may be accepted at the rates stated there in and subject to the terms & conditions set forth for such items as may be ordered by the Registrar, Mahatma Gandhi University, Nalgonda, or officer acting on his/her behalf.

Date this _____ Day of _____

Signature of Contractor _____

Address _____

