



MAHATMA GANDHI UNIVERSITY  
ANNEPARTHY – 508 254  
NALGONDA

Lr.No. 11 /MGU/NLG/2015-16

Date:17-05-2016

To  
All the Principals of Under Graduate Colleges  
Under the jurisdiction of Mahatma Gandhi University  
NALGONDA

Sub:- Academic & Admissions on transfer schedule of II & III Year ( B.A./B.Sc./B.Com (Gen),  
B.Com(Comp.), B.Com(Voc), B.Com(Hons.) for the academic year 2016-17 – Approval  
communicated – Reg.

Sir/Madam,

&&&

I am to communicate the approval of the University for the following almanac of  
B.A./B.Sc./B.Com (Gen), B.Com(Voc), B.Com(Hons) along with the Academic & Admission on transfer  
schedule for the academic year 2016-17.

Academic Schedule

1	Commencement of II & III year classes	09-06-2016
2	Midterm vacation	6-10-16 to 13-10-16
3	Commencement of classes after midterm vacation	14-10-2016
4	Supplementary Examinations	18-10-16 to 17-11-16
5	Midterm vacation	10-01-2017 to 16-01-2017
6	Last date of instruction for II & III YEAR	25-02-2017
7	Commencement of II & III year practical examination	1-03-2017
8	Commencement of Theory Examinations	28-03-2017
9	Summer Vacation	1-05-2017 to 31-05-2017
10	Reopening of colleges after summer vacation	01-06-2017

Schedule for Admission on Transfer in to II & III year 2016-17

1	Last date for submission of Application Form(On transfer)	02-07-2016
2	Last date for submission of application form with a penalty of Rs.500/- (On transfer)	11-07-2016
3	Last date for submission of Application Form with penalty of Rs.1000/- (On transfer)	18-07-2016
4	Cut off date for joining II & III year Degree course on readmission (Eight weeks from date of the commencement of classes)	01-08-2016
5	Last date for submission of list of candidate admitted on transfer and readmission in to II/III year (One hard copy to the Director, Directorate for Academic Audit, MGU)	13-09-2016

- Note: 1. No Admission shall be made after the stipulated cutoff date under any circumstances.  
2. Proper care shall be taken while submission of data online pertaining to Students admitted, readmitted on transfer and no additions will be allowed after submission on date online.

Further, all the readmission cases are to be forwarded to the University for approval before the stipulated date. The Principals are requested to ensure the eligibility to the effect that the students seeking admission/admission on transfer are able to complete the course within the double the duration of the course from the year of their original admission.

I am to state that as per the norms of the University, a regular Principal and required number of staff are essential to carry out the academic activities and every affiliated college is expected to have such regular staff. I am also to state that any college which makes admissions over and above the permitted strength in a course, that course of the college shall be automatically disaffiliated.

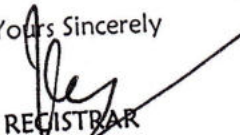
It has come to the notice of the University that some of the Principals are giving consent to the candidates coming from other colleges/Universities seeking admission on Transfer into II & III year Degree courses without verifying whether they have studied the same course/combination at parent college/university or the same combination is available at the college, causing embarrassment to the University and hardship to the candidates. The Principals are therefore, requested to thoroughly check the applications for admission on transfer into UG courses whether the same course/combination and the medium of instruction is studied by the candidate or not before giving the consent. In the case of admission on transfer into commerce course, the Principal shall ensure that the consent is given for the same course studied by him/her at the parent college/University and offered at the college.

The Principals are requested to strictly adhere to the rules and regulations of admissions failing which disciplinary action will be initiated, as per rules.

- a. Readmission Fee per candidate before the cutoff date Rs.200/-  
(i.e. \*applications received within four weeks from the date of commencement of classes for semester system and within eight weeks in case of year-wise system.)
- b. With late fee per candidate if received after the cutoff date\*\*
- |  |   |            |
|--|---|------------|
| i. Within one week after the cutoff date                         | " | Rs. 700/-  |
| ii. After one week and within two weeks from the cutoff date     | " | Rs.1,200/- |
| iii. After two weeks and within three weeks from the cutoff date | " | Rs.1,700/- |
| iv. After three weeks and within four weeks from the cutoff date | " | Rs.2,200/- |
| v. After four weeks and within eight weeks from the cutoff date  | " | Rs.3,500/- |
| vi. After eight weeks of the cutoff date                         | " | Rs.5,000/- |

(\*\* readmissions made in within four weeks from the date of commencement of classes for Semester System and within eight weeks in case of year-wise system but applications received after the cutoff date)

Yours Sincerely

  
REGISTRAR