



**MAHATMA GANDHI UNIVERSITY
ANNEPARTHY, NALGONDA – 508 254 (T.S.)**

**APPLICATION FOR GRANT OF EXTENSION OF PROVISIONAL AFFILIATION TO OFFER
MBA COURSE FOR THE ACADEMIC YEAR 2023-24**

College Name: _____

College Code: _____ Course _____ Intake: _____

Date of Inspection: _____

Challan No. _____ Date _____ Amount: _____

Whether Compliance report submitted for the academic year 2022-23
(Copy is to be enclosed)

1.	Name of the College with Postal address		
	Landline: Mobile: E-mail ID: Website:		
2.	Name of the Society/ Registration No. & Address with Phone Nos. E-mail ID		
3.	Name of the Secretary/ Correspondent with Telephone No.		
4.	a). Name of the Principal		
	b). Qualifications		
	c) Whether appointed through MGU Selection Committee		
	d) Date of Birth:		
	Mobile No.:		
	E-mail ID:		
5.	Nature of accommodation (Ownership/Lease deed)	Document Nos. Own.	
6.	Land area details	Actual Land area	Required Land area
7.	Year of Establishment		

8.	Any other Courses run by the College	S.No.	Courses	Intake
		1		
		2		
		3		
		4		
9.	AICTE permission letter No. & Date for the year 2022-23			
10.	State Govt. G.O. No. & Date for the year 2022-23			
11.	MGU Affiliation Order No. & Date for the year 2022-23			
12.	i) Whether any other Institutions/Colleges are running in the same premises,			Yes/No
	ii) If Yes, whether permission from AICTE is obtained.			Yes/No
13.	Status of the College (In case of Minority College, latest Minority Certificate is issued by the competent authority to be enclosed)			Minority/Non-Minority
				Co-Education/Women
14.	Name of the University nominee on the Governing Body with period From _____ to _____			
15.	Name of the University nominee on the Selection Committee with period From _____ to _____			
16.	Number of Governing Body meetings convened during the last academic year 2022-23 with University nominees			
17.	Working Hours of the College			
18.	Work load statement Department-wise, Teacher-wise (to be enclosed)			
19.	Time table for the each course showing (i) Room No. (ii) Name of the Class (iii) Name of the Teacher in each period (to be enclosed)			

20.	Whether revised pay scales of VII pay Commission are paid to the staff	Yes/No
21.	Details of salary paid, Acquaintance Register to be produced. Enclose bank statement	Maximum Salary/Minimum Salary paid Paid through Cheque/Cash
22.	CC Cameras/Aadhaar based Biometric attendance connected with Vidyawaan Portal	Yes/No
23.	Digital Library	Yes/No
24.	Wi-Fi Internet Facility	Yes/No

Course Details:

a)	Course-MBA	
b)	Year of Starting	
c)	Sanctioned Intake	
Actual strength of student's year wise:		
No. of students on rolls	I Year	II Year
MBA		

Mode of Admission:

Name of the Course	Sanctioned intake for first year	First Year students admitted under		
		Convener Quota	Management Quota	Minority (SW-II/III)

FACULTY DETAILS:

Faculty required 1:15 (Teacher Student Ratio)

Cadre Ratio 1:2:6 (Professor: Associate Professor: Assistant Professor)

(Of which, a minimum of 80% should be regular/full time faculty and the remaining may be adjunct faculty/resource persons from industry)

Designation	Required (as per norms)	Available		Total available
		MGU Selection	Ad-hoc	
Professors				
Associate Professors				
Assistant Professors				
Total				

PARTICULARS OF PRINCIPAL AND TEACHING FACULTY

S. No.	Name of the Teacher	Designation	Qualification	Date of Birth	Total No. of years of Exp.	Nature of Appointment	
						Through MGU Selection Committee	Management
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

Non-Teaching Staff:						
Course	Lab Asst.	Programmers	Lab Attenders	Total	Required	Deficiency
MBA						
Accommodation Details:						
Particulars		Number		Area (Sq. m) of each		
Class Rooms						
Tutorial Rooms						
Seminar Hall						
Computer Lab:						
S. No.	MBA Computer Lab.	Area (in Sq. mts.)	Equipment available	Lab. Class conducted (as per syllabus)	Batch Size	
1.						
2.						
3.						
4.						
Computational Facilities: (Please refer the AICTE norms 2018-19) : 1:6						
Item		Description (Configuration)		Quantity		
Desktops						
Server Machines						
Licensed software						
Network components (LAN/WAN)						
Internet Band width						
Printers/Other equipment						

Library:	
Library Total area (in Sq. ft.)	
Librarian: Name & Qualifications of the Librarian	
Library Facilities:	
Type	Number/Quantity
Volumes	
Titles	
Books added during the year 2022-23	
National Journals subscribed during 2022-23	
International Journals subscribed during 2022-23	
Total amount spent on Books during the year 2022-23	
Total amount spent on Journals during the year 2022-23	
Reading Room capacity	
Desktops	
E-Books	
E-Journals	
DELNET Membership details	
Administrative Area:	
Particulars	Area (in Sq. ft.)
Principal office	
Administrative office	
Exams Control office	
Placement office	
Central store	
Security	
Staff room	
Sports room	

Amenities:		
Particulars	Available/Not available	
Boys Common Room		
Girls Common Room		
Cafeteria		
Backup Electric Supply/Generator		
Safety provisions including fire and other calamities		
Transport facility and parking area		
Drinking water facility		
Separate Toilets for Boys and Girls		
First aid cum sick room		
Display of Courses and approved intake at the entrance of the college		
Permanent Name Board of the college be displayed (enclose photograph of the college building)		
Result Analysis (Year wise-Pass Percentage for Last 3 Years)		
Course	I Year	II Year
MBA		
Placements:		
Name of the Company	No. of Students placed	
Details of Games & Sports and other curricular activities		

Seminars/Conferences/Workshop organized/Attended by the Faculty of the Dept.			
S.No.	Particulars	Organized	Attended
1			
2			
3			
Total:			
Anti –Ragging:			
1. Whether the College appointed Anti-Ragging Committee, if so, copy of the Constitution of Committee and its members to be enclosed.			
2. Report of the Anti-Ragging Committee for the year 2022-23 is to be enclosed			
3. Measures taken by the College to prevent ragging			
RTI Act:			
Whether the college has appointed PIO and APIO. mention the names of the PIO and APIO. (enclose copy)			
Women Protection Cell:			
Whether the college has appointed women protection cell (enclose copy)			
Grievance Redressal Committee:			
Whether the college has appointed grievance redressal committee (enclose copy)			
Any other Information :			

Signature of the Secretary/Correspondent

Name:

Date:

Signature of the Principal

Name:

Date: