



**DIRECTORATE OF ADMISSIONS**  
**MAHATMA GANDHI UNIVERSITY, NALGONDA, TS**

Lr. No. 02/PG/MGU/NLG/2022-23

Dated: 22.12.2022

To  
The Principal  
(All the Colleges offering PG courses under the Jurisdiction of MGU for the A.Y 2022-23)

Sub: Directorate of Admissions – MGU - Verification of certificates – Convener -  
Management and Spot quota- PG courses - Reg.

With reference to the subject cited above, all the Principals are requested to submit the following original certificates and two sets of Photostat copies to the Directorate of Admissions, MGU for the certificate verification of admissions under the management, spot, and convener quota on or before December 31, 2022, by 5:00 PM.

**List of certificates**

1. SSC Memorandum of Marks
2. Intermediate Memorandum of Marks
3. Under Graduation Memorandum of Marks
4. Under Graduation Provisional Certificate
5. CPGET Hall ticket - 2022
6. CPGET Rank Card -2022
7. Transfer Certificate
8. Caste Certificate
9. Income certificate
10. Study/ conduct certificates

You are also requested to pay a verification fee of Rs. 1000/- per candidate for management and spot quota and Rs. 1500/- per course for convener quota in the form of a challan.

The account details for the remittance of fee are as follows  
Name of the account: **Directorate of Admissions, Mahatma Gandhi University**  
Account number: **62438850483**

Sd/  
Director  
Directorate of Admissions, MGU