



**MAHATMA GANDHI UNIVERSITY  
ANNEPARTHY - 508 254  
NALGONDA**

Lr.No. 249/MGU/UG/Acad/2020-21

Date: 07-02-2020

To  
The All the Principals/Secretary/Correspondents of  
Undergraduate Colleges under the jurisdiction of  
Mahatma Gandhi University  
Nalgonda.

Sub :Affiliation-Affiliated Colleges-Grant of Extension of Provisional affiliation  
to UG Colleges to offer B.A./B.Com/BBA/B.Sc courses for the academic year  
2020-21-Academic information called for - Reg.

**&&&**

Sir/Madam,

With reference to the subject cited, I am to inform you that the University has decided to grant extension of provisional affiliation for the Academic Year 2020-21 to all the UG Colleges offering B.A./B.Com/BBA/B.Sc courses under the jurisdiction of Mahatma Gandhi University by Physical Inspection of the college.

The management is therefore, directed to submit the Academic Information in the prescribed application placed on the University website, by remitting prescribed fee Rs: 3000/- per faculty( i.e BA,B.Com,Bsc) through challan A/c No.(62424026709) which can be download from www.mguniversity.ac.in to Academic Audit Cell **on or before 24-02-2020**. The application format Annexure-I may be download from the University website i.e., www.mguniveristy.ac.in mentioned Academic information of UG Colleges for the academic year 2020-21.

The new Colleges/New courses sanctioned during 2018-19 and 2019-20 will be physically inspected and such colleges should also submit Academic Information along with challan (Ac/No:62424026709) for Rs: 10000/- which can be downloaded from www.mguniveristy.ac.in

Further, the college is informed to enclose all the necessary documents as mentioned in the Annexure without fail. Application submitted without proper enclosures/evidences will not be accepted and the college will not be considered for grant of extension of provisional affiliation for the academic year 2020-21.

  
**REGISTRAR**

**DOCUMENTS TO BE ENCLOSED**

1. Challan in favour of "The Director, Academic Audit Cell, MGU" for the amount mentioned in the letter.
2. Copy of the Compliance report for the academic year 2019-20.
3. Affiliation orders for the academic year 2019-20.
4. Copies of the FDR of corpus fund.
5. Governing Body/Selection Committee nomination letter and Resolution Copies of the Governing Body meetings conducted during the academic year 2019-20.
6. Registered lease deed in case of leased premises along with the own land documents.
7. Copy of the approved building plan.
8. Copies of the bills for the purchase of Library Books, lab equipment, computers and other furniture purchased during the academic year 2019-20.
9. Details of Teaching & Non-Teaching staff.
10. Approval order of the teaching staff issued by the University for the academic year 2019-20.



MAHATMA GANDHI UNIVERSITY  
ANNEPARTHY – 508 254  
NALGONDA (T.S.)  
**ANNEXURE-I**

**APPLICATION FOR GRANT OF EXTENSION OF PROVISIONAL AFFILIATION  
TO UG COLLEGES FOR THE ACADEMIC YEAR 2020 – 21**

✓ Whether compliance report submitted for the academic year 2019-20  
(Copy is to be enclosed)

1.	Name of the College with complete postal address			
	Tel. No. :			
	Mobile No. :			
	Mail ID :			
	Whether the college is accredited with NAAC	Yes / No		
		If Yes Grade :		
	Whether the college has (1b) (2 f) status	Yes / No		
Whether the college is running in the same premises as mentioned in permission letter	Yes / No (If No, give the detailed address and permission copy of shifting orders)			
2.	Year of establishment			
3.	College Code No.			
4.	Name of the Society			
	Name of the Secretary/ Correspondent with mobile No. (Copy of the byelaws to be enclosed)			
	Whether the college is running by the same society (as per the college sanctioned orders)	Yes / No	If no, (Permission for change of society to be enclosed)	
5.	TSSCHE and Govt. permission Lr.No. and date, for starting Of UG College. (Copy to be enclosed)	No.		
6.	Nature of the College	1. Govt./Aided/Unaided : 2. Women/Co-Education : 3. Minority / Non-Minority: (in case of minority, minority status certificate to be enclosed)		
7.	Whether the college is running PG courses along with UG courses	Yes / No		
		Yes / No	If Yes, Whether concerned subject in UG is offered in the college	
8.	Latest MGU affiliation orders number/date for all the UG & (PG courses (if any) (Copies to be enclosed)	UG		
		PG		

9.	Corpus Fund Details (Copies to be enclosed)	FDR No.	Rs.	Date of Maturity
10	Name of the Principal			
	Whether Appointed through Selection Committee :	Yes / No		
11	University nominee (Copy to be enclosed)	Governing body		
		Selection Committee		
		Date of nomination		
	Number of Governing Body meetings conducted during Last year (mention the dates)	1.		
		2.		
		3.		
12.	Nature of accommodation (Copies of ownership/Lease deed to be enclosed)			
	<input checked="" type="checkbox"/> Own or Leased	Own / Leased		
	If lease	period	Years / from	to
	Type of accommodation	RCC roof / sheds	(Room wise dimensions along with floor wise to be enclosed)	
	Whether the college is running in single building or multiple buildings			
	Single / Multiple			
	If running in more than one building (copies to be enclosed)	No. of Buildings :		
	Complete address with D.No.	Lease deed No.	Term (Years)	From - to
13.	Land Details (Copy to be enclosed)	Document No.		
		Area		
		Location		
14.	Any other courses / Colleges functioning in the same premises (like junior college etc.).	Yes / No (If yes details to be furnished along with the permission letter from the competent authority)		





23.	Results analysis	Course	No. of candidates appeared	No. of candidates passed	Percentage (%)
		B.A.			
		B.Com			
		B.Sc.			
24	Aadhar based biometric attendance connected with vidyawaan portal	Yes/No			

### DECLARATION

We hereby, declare that the information furnished in the application is correct and we are liable for any disciplinary action, if found otherwise. Further, we undertake to provide required accommodation / Laboratories and other necessary infrastructure required for UG college / PG College as per the Mahatma Gandhi University norms before the Inspection is conducted. **The University may conduct Affiliation/Surprise Inspection on any day after the submission of this format.**

**NOTE : Formats submitted without proper enclosures/evidences will not be accepted and the college will not be considered for grant of extension of provisional affiliation for the academic year 2020-21.**

( )  
Signature of the Principal  
With name and seal

( )  
Signature of the Secretary/Correspondent  
with name and seal

### PROFORMA FOR PARTICULARS OF PRINCIPAL AND TEACHING STAFF

S.No	Name of the Teacher	Desigation	Qualifi- cation	University where studied	Division & percentage	Experience	Nature of Appointment	
							* Through MGU Selection Committee & ratified/approved by MG	Management

Details of Faculty:

S.No	Name of the Faculty	Qualification Regular/ Distance mode	Mode of Payment of Salary Cheque/ Cash	Amount	Ratified/Not Ratified	PAN No.	Aadhar No.	Bank Account No.	Mobil e No.

\* Note: Approval list issued by the University for the academic year 2019-20 to be enclosed for the faculty appointed through duly constituted Selection Committee as per MGU norms.