

Dr. ALUVALA RAVI  
DIRECTOR



OFFICE OF THE DIRECTOR OF  
ACADEMIC AUDIT  
MAHATMA GANDHI UNIVERSITY  
[www.mguniversity.ac.in](http://www.mguniversity.ac.in)  
Ph.No.: 08682-221909

Dated: 04-09-2017

CIRCULAR

It is to inform to all the Principals of B.Ed colleges under the jurisdiction of Mahatma Gandhi University, Nalgonda, that the Honourable Vice-Chancellor has convened a meeting on 08/09/2017 at 11:00 am in Seminar Hall, Arts Block, MG University, Nalgonda.

AGENDA:

1. Academic matters for the Academic year 2017-18.
2. Status of Harithaharam at College Level.
3. Any other issues with the permission of the Chair.

Note: All the Principals are requested to submit the following information in the meeting in the following format.

- I. Undertaking by the College (Given Format).
- II. Status of Harithaharam in your College (Given format).
- III. Attendance Sheets of Both faculty and Students (Xerox Copies of Attendance Registers as on today).

Therefore, you all are requested to make it convenient to attend the meeting without fail.

  
Director  
Academic Audit Cell

Copy to :

1. All the Principals, concern
2. Director, Admissions and CDC, MGU.
3. Controller of Examinations, MGU.
4. Coordinator, NSS, MGU.
5. Coordinator, Press, MGU.
6. PA to Registrar, MGU.
7. PS to VC, MGU.
8. Stock file.

Format

**UNDERTAKING**

I.....S/o or D/o.....bearing  
College/Institution Name.....with Code-  
.....furnish the following undertaking:

As per the rules and regulations of Department of Higher Education, Telangana State, I will install CC Cameras and Biometric registration devices ( Adhaar Linked) for students and Faculty Members with in a period of one Month from the date of Undertaking.

The same data will be submitted to the Mahatma Gandhi University every month without fail.

Date:

Secretary/ Principal

Station:

Format

**Harithaharam**

Name of the College	Targeted Plants	Already Planted	Balance yet to be Plant

Date:

Secretary/ Principal

Station: