

# MAHATMA GANDHI UNIVERSITY, NALGONDA – 508254

Tender Notice No.03/MGU/NLG/2019-20

Date:14.09.019

## **TENDER NOTICE**

Sealed Tenders are invited from the bonafide Dealers for Purchasing the following old stock with minimum Base prices for 100 kgs as shown below:

1. Main Answer Books (used) (20x30 cms. & A4 Size) - Rs.1800/-
2. Question Papers (unused) -Rs.1300/-
3. News & Waste Papers - Rs. 900/-

The Tender –cum- ‘Conditions’ Application form can be had either in person/down load from the University website at [www.mguniversity.ac.in](http://www.mguniversity.ac.in) from 14.09.2016 on payment of Rs.2000/- through crossed Demand Draft drawn from any Nationalized Banks in favour of the Registrar, Fund A/c , Mahatma Gandhi University, Nalgonda. The tender will be received up to 3.00pm on 26.09.2019 and will be opened on 27.09.2019 at 10.30am.

REGISTRAR

TENDER FOR DISPOSAL OF USED ANSWER SCRIPTS & WASTE PAPER MATERIAL  
OF EXAMINATION BRANCH, MAHATMA GANDHI UNIVERSITY, ANNEPARTHY,  
NALGONDA 508254 TELANGANA STATE.

Terms and Conditions

1. The approximate quantity of answer booklets and other material to be disposed under this tender is about 60 to 80 tonnes pertaining to exams conducted during the period from Annual 2016 to Supplementary 2018.
2. The Rate for the above mentioned material should be quoted for 100 kgs only.
3. The following is the minimum rate of the University for disposal of the material.
  - i.) Used answer books : Rs.1800/- per 100kg.
  - ii.) Unused question papers : Rs. 1300/- per 100 kg.
  - iii.) Waste papers : Rs. 900/- per 100 Kg
4. Tender conditions and Tender Forms can be had from the Office of the Administrative building, Registrar Office, MGU, on payment of Rs.2,000/- by DD drawn in favour of the Registrar, Exam Fee Fund A/c, MGU, Anneparthi, Nalgonda in any Nationalized/Scheduled Bank from 14.09.2019. The Tender conditions and Tender Forms can also be downloaded from the University website [www.mguniversity.ac.in](http://www.mguniversity.ac.in) .If downloaded forms are used, a D.D. for Rs.2000/- drawn in favour of the "The Registrar, Exam Fee Fund A/c., MGU Anneparthi, Nalgonda from any Nationalized / Scheduled Bank should be enclosed while submitting tender forms failing which the Tender application will be rejected.
5. The paper sample can be inspected between 12.00 noon to 2.00 P.M. from 14.09.2019 to 25.09.2019 on all working days at Examination Branch, Mahatma Gandhi University Campus, Anneparthi, Nalognda.
6. All intending Tenders should enclose a crossed Demand Draft for Rs.50,000/- (Rupees fifty thousand only) towards E.M.D drawn from any Nationalized Bank in favour of The Registrar, Exam Fee Fund A/c, Mahatma Gandhi University, Anneparthi, Telangana State, without this, the tender will be rejected.
7. The Tender should enclose the attested copies of the GST Registration Certificate and Tax clearance certificate/IT returns for the assessment years 2016-17, 2017-18 and 2018-19 along with the tender application form. Tender Forms not accompanied by the mentioned certificates shall be summarily rejected.
8. Sales tax and other taxes if any to be paid to the Govt. shall also be borne by the tenderer only as per TSGST Act applicable.
9. Tender should be submitted in a sealed envelope address to "The Registrar, Mahatma Gandhi University, Nalgonda, Telangana State superscripted as "Tender for Used Answer Scripts and Waste papers material" and should reach the office of the Administrative Building, Registrar Office, MGU 26.09.2019 before 3.00 p.m. The Tenders will be opened on 27.09.2019 at 10.30a.m. in the presence of such of the Tenderers or their representatives at the venue.

10. The University reserves the right to reject any or all tenders and cancel the sale without assigning any reason.
11. The successful Tenderer has to lift the entire stock within a period of 30 days from the date of intimation of acceptance of the tender. Further, the material should be lifted during the office hours only.
12. The lifting of material will be permitted subject to advance payment of the cost by using of Demand Draft/Challan/RTGS drawn from any Nationalized Bank drawn in favour of "The Registrar, Exam Fee Fund A/c. Mahatma Gandhi University, Anneparthi, Nalgonda
13. The lifting of the material will be made available at the Examination Branch, Mahatma Gandhi University, Anneparthi Nalgonda 508254. The Transportation and weighing expenses etc., will be borne by the successful Tenderer only.
14. The successful Tenderer violating any of the above conditions will not only forfeit his earnest money deposit of Rs.50,000 (Rupees fifty thousand only) but also shall be liable for all the losses to the University accruing on account of failure to discharge the obligations of the tender.
15. If the tender quoted is not as per tender specifications, the tender will be rejected.
16. The cost of the Tender form is not refundable.
17. The E.M.Ds. of the three highest bidders i.e. H-1, H-2 and H-3 will be retained for six weeks period from the date of opening of the TENDERS. The first highest bidder (H-1) will be asked to start lifting the material within two weeks by depositing advance cost of the material. If the First Highest bidder fails to begin lifting of the material within stipulated time the EMD will be forfeited and the second Highest bidder (H-2) will be asked to lift the material within two weeks days by depositing advance cost of the material. If the H-2 Bidder also fails to lift the material, the EMD of H-2 Bidder will also be forfeited and the Third Highests Bidder (H-3) will be asked to lift the material within two weeks days by depositing advance cost of the material. If he also fails to lift the material within stipulated time, the E.M.D will be forfeited and the Tender will be cancelled.
18. The form containing Tender Conditions should be signed by the Tenderer and attached to the Tender bid, failing which, the Tender application will be rejected.
19. The lifted material should be unloaded at Factory in the presence of authorised person of The Registrar, MGU
20. All the disputes shall be subject to the jurisdiction of Nalgonda, Telangana State only.

Date:

I agree to abide by the

Conditions of the Tender (1 to 20)

Signature of the Tenderer with seal



**MAHATMA GANDHI UNIVERSITY  
ANNAPARTHY-NALGONDA (T.S)**

Tender Notice No.03/MGU/NLG/2019-20

Date: .....

**TECHNICAL BID**

Name of the firm/Individual :-----

Contact Address :-----

Mobile No :-----

GST/VAT Reg. :-----

PAN/TAN/TIN No. :-----

IT Returns	2016-17	Submitted/ Not submitted
	2017-18	Submitted / Not submitted
	2019-20	Submitted / Not submitted

Tender form cost  
Rs.2000/- D.D.No.: -----

Challan No.: -----

NEFT/RTGS: UTR No.: -----

EMD Rs.50,000/- D.D.No. -----

Challan No. -----

NEFT/RTGS: UTR No.-----

I do hereby abide by all the tender conditions:

**SIGNATURE OF THE TENDERER**

With seal



**MAHATMA GANDHI UNIVERSITY  
ANNEPARTHY-NALGONDA (T.S)**

Tender Notice No.03/MGU/NLG/2019-20

Date: .....

**COMMERCIAL BID**

Tender No. :-----

1.Description of the Material :-----

2.Rate quoted per 100 Kgs.

<b>Description of the Material</b>	<b>Rate per 100 Kgs.</b>
Main Answer Books (Used)	
Question papers(Unused)	
Waste Papers	

I do hereby abide by all the tender conditions.

**SIGNATURE OF THE TENDERER**

With seal