



**MAHATMA GANDHI UNIVERSITY
NALGONDA – 508254**

Tender Notice No.07/MGU/NLG/2022-23

Date:12.11.2022

TENDER NOTICE

Sealed Tenders are invited from the bonafide Dealers for Purchasing the Following old stock with minimum base price for 100 kgs as shown below:

1. Used Answer Booklets (both 32 pages & 12 pages)(20x30 cms. & A4 Size) - Rs. 3000/-
2. Waste Papers - Rs. 2000/-

The Tender –cum- ‘Conditions’ Application form can be downloaded from the University website at www.mguniversity.ac.in from 14.11.2022. The filled in application/ tender document must be accompanied with a crossed Demand Draft drawn from any Nationalized Banks in favour of the Registrar, Exam Fee Fund A/c , Mahatma Gandhi University, Nalgonda for Rs.5000/- towards application fee and other relevant enclosures along with EMD. The tender will be received up to 3.00 pm on 28.11.2022 and will be opened on 29.11.2022 at 11.00 am.

**Sd/-
REGISTRAR**



MAHATMA GANDHI UNIVERSITY NALGONDA – 508254

Ten.Notice No. 07/MGU/NLG/2022-23

Date:12.11.2022

TENDER FOR DISPOSAL OF USED ANSWER SCRIPTS & WASTE PAPER MATERIAL OF EXAMINATION BRANCH, MAHATMA GANDHI UNIVERSITY, ANNEPARTHY, NALGONDA- 508254, TELANGANA STATE.

TERMS AND CONDITIONS

1. The approximate quantity of Answer Booklets and other material to be disposed under this tender is about **80 to 100 tonnes** pertaining to exams conducted during the period from the Academic Year 2018-19 and 2019-20.
2. The Rate for the above mentioned material should be quoted for 100 kgs only.
3. The following is the minimum rate of the University for disposal of the material.
 - i.) Used answer booklets (both 32 pages and 12 pages) : Rs.3000/- per 100kg.
 - ii.) Waste papers : Rs.2000/- per 100 Kg
4. The paper sample can be inspected between 12.00 noon to 3.00 P.M. from 15.11.2022 to 28.11.2022 on all working days at Examination Branch, Mahatma Gandhi University Campus, Anneparthi, Nalgonda.
5. All intending Tenderers should enclose a crossed Demand Draft for Rs.75,000/- (Rupees fifty thousand only) towards E.M.D. drawn from any Nationalized / Scheduled Bank in favour of The Registrar, Exam Fee Fund A/c, Mahatma Gandhi University, Anneparthi, Telangana State. Without this, the tender will be rejected.
6. The Tender should enclose the attested copies of the TSGST Registration Certificate and Tax clearance certificate/IT returns for the assessment years 2019-20, 2020-21 and 2021-22 along with the tender application form. Tender Forms not accompanied by the mentioned certificates shall be summarily rejected.
7. Sales tax and other taxes if any to be paid to the Govt. shall also be borne by the tenderer only as per TSGST applicable.
8. Tender should be submitted in a sealed envelope address to "The Registrar, Mahatma Gandhi University, Nalgonda, Telangana State" superscripted as "Tender for Used Answer Scripts and Waste papers material" and should reach the Office of the Registrar, Arts Block, MGU 28.11.2022 before 3.00 p.m. The Tenders will be opened at 11.00 p.m. on the 29.11.2022 day in the presence of such of the Tenderers or their representatives at the venue.
9. The University reserves the right to reject any or all tenders and cancel the sale without assigning any reason.
10. The successful Tenderer has to lift the entire stock within a period of 30 days from the date of intimation of acceptance of the tender failing which they will forfeit their EMD besides levying penalty of Rs.5000/- per each day of delay without any further correspondence. Further, the material should be lifted during the office hours only.

11. The lifting of material will be permitted subject to advance payment of the cost through the Demand Draft/RTGS drawn from any Nationalized/Scheduled Bank drawn in favour of "The Registrar, Exam Fee Fund A/c. Mahatma Gandhi University, Anneparthi, Nalgonda."
12. The lifting of the material will be from the Examination Branch, Mahatma Gandhi University, Anneparthi Nalgonda 508254. The Transportation and weighing expenses etc., shall be borne by the successful Tenderer only.
13. The successful Tenderer violating any of the above conditions will not only forfeit his earnest money deposit but shall also be liable for all the losses to the University accruing on account of failure to discharge the obligations of the tender.
14. If the tender quoted is not as per tender specifications, the tender will be rejected.
15. Two separate Demand Drafts are to be submitted towards application/ tender fee and EMD.
16. The E.M.Ds. of the three highest bidders i.e. H-1, H-2 and H-3 will be retained for six weeks period from the date of opening of the TENDERS. The first highest bidder (H-1) will be asked to start lifting the material within two weeks by depositing advance cost of the material. If the First Highest bidder fails to begin lifting of the material within stipulated time the EMD will be forfeited and the second Highest bidder (H-2) will be asked to lift the material within two weeks days by depositing advance cost of the material. If the H-2 Bidder also fails to lift the material, the EMD of H-2 Bidder will also be forfeited and the Third Highest Bidder (H-3) will be asked to lift the material within two weeks days by depositing advance cost of the material. If third one also fails to lift the material within stipulated time, the E.M.D will be forfeited and the Tender will be cancelled.
17. The University also reserves the right to go for open auction, if needed, among the eligible contending bidders.
18. The form containing Tender Conditions should be signed by the Tenderer and attached to the Tender bid, failing which, the Tender application will be rejected.
19. The lifted material should be unloaded at Factory in the presence of authorised person of The Registrar, MGU
20. All the disputes shall be subject to the jurisdiction of Nalgonda, Telangana State only.

Date:

I agree to abide by the
Conditions of the Tender (1 to 20)

Signature of the Tenderer with seal



MAHATMA GANDHI UNIVERSITY NALGONDA (T.S)

Tender Notice No.07/MGU/NLG/2022-23

Date:12.11.2022

TECHNICAL BID

Name of the firm/Individual :-----

Contact Address : -----

Mobile No :-----

GST/VAT Reg. :-----

PAN/TAN/TIN No. :-----

IT Returns	2018-19	Submitted/ Not submitted
	2019-20	Submitted / Not submitted
	2021-22	Submitted / Not submitted

Tender form cost Rs.5000/-	D.D.No.:	-----
	Challan No.:	-----
	NEFT/RTGS:	UTR No.: -----

EMD Rs.75,000/-	D.D.No.	-----
	Challan No.	-----
	NEFT/RTGS:	UTR No.-----

I do hereby abide by all the tender conditions:

SIGNATURE OF THE TENDERER
With seal



MAHATMA GANDHI UNIVERSITY NALGONDA (T.S)

Tender Notice No.07/MGU/NLG/2022-23

Date:12.11.2022

COMMERCIAL BID

Tender No. :-----

1.Description of the Material :-----

2.Rate quoted per 100 Kgs.

Description of the Material	Rate per 100 Kgs.
Used Answer Booklets (both 32 pages and 12 pages)	
Waste Papers	

I do hereby abide by all the tender conditions.

SIGNATURE OF THE TENDERER
With seal